



Position Description Curator of Education

About MOCAD

The Museum of Contemporary Art Detroit (MOCAD) presents exhibitions and programs that explore the best of contemporary art, connecting Detroit and the global art world. MOCAD is focused on art as a means to nurture social change and human understanding, reflecting our community. We encourage innovative experimentation by artists, musicians, makers, cultural producers, and scholars to enrich all who participate and to educate visitors of all ages in the power of art. Whether from Detroit, or around the world, we welcome creative voices who can guide us to an equitable and inclusive future. We believe that art can change us, and it's our responsibility to hold a space where challenge, acceptance, hope, and beauty can coincide.

MOCAD opened to the public in 2006. It is operated by a staff of roughly 25 employees who work to deliver two to three exhibition and programming seasons per year in both MOCAD's main building and Mike Kelley's Mobile Homestead. MOCAD is an Equal Opportunity Employer.

About the Role

The Curator of Education is a visionary, strategic thought-partner that provides leadership, guidance, and oversight of the Museum's education initiatives for people of all ages. This includes the development of an innovative and balanced program that responds to the museum's mission and strategic goals. The Curator of Education works with the Artistic Director to ensure that programs are evaluated to identify the museum's long-term impact on visitors. In addition, the Curator of Education works collaboratively with senior staff, the Artistic Director, and the Arts Committee. The Curator of Education needs to use independent judgment based on professional skills and experience to provide responsible management of the museum's educational programs. Responsibilities include direct and indirect supervision of staff, temporary and contracted employees, volunteers, and interns.

Classification

Status: Full-time, Exempt.

Compensation Range

\$57-62k annually, based on experience



Schedule

Monday-Friday, 9:30am-5:30pm. This role will require some evening and weekend hours availability, with allowance for adjustments to the schedule as needed. This is an in-office role with the opportunity for a recurring once a week, work from home day.

Key MOCAD Relationships

Direct Report: Artistic Director

Direct Relationships: Community Engagement + Education Manager

Role Responsibilities:

Programs

- Collaborate with other Curators to provide support for the Museum's interpretation strategy, including supporting the development of a variety of ephemeral materials that engages visitors with MOCAD exhibitions.
- Ensure said interpretation embodies the Museum's mission and strategic plan, aligns with principles outlined by the Artistic Director and COO. Initiatives delivered should welcome all audiences by honoring their many cultures, abilities, backgrounds and lived experiences.
- Initiate at least one innovative educational program per season. This does not have to directly relate to current exhibitions but will align with the overall goals and mission of MOCAD. Said mission-based programs are aimed at engaging audiences of all ages to develop lifelong relationships with the Museum.
- Be present for and support any programs that are presented by the Education department, all-staff events and fundraising initiatives.
- Guide the development of the MOCAD tour program that engages with K-12 students in Detroit's title 1 schools. Be on site for said tours. Tours to said schools should be delivered at a minimum of 3 times per exhibition season.
- Coordinate and deliver Education partnerships with community groups at least 2-3 times per exhibition season.
- Oversee, facilitate and deliver the implementation and evaluation of innovative educational programming for broad and diverse audiences presented in various formats including family days.
- Coordinate and deliver Family day programming in Collaboration with the Community Engagement and Education manager. Family Days are to be delivered 2-3 times per season.
- Take lead in collaborating with the curatorial, education and community engagement teams to develop educational materials. These may include, but are not limited to the Community

MUSEUM OF CONTEMPORARY ART DETROIT

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Engagement + Education program guide, special brochures, web-based materials and articles for the newsletter. Oversee execution of educational materials by coordinator.

- Is present for and supports all-staff programs and events including MOCADs gala, Noel Night, Monster Drawing Rally and any other projects as assigned.
- Ideate and facilitate executing new programs that inspire engagement with MOCAD across visitors of all ages.
- Working closely with the Operations Manager, oversee MOCADs internship program ensuring it aligns the mission of the Education department and MOCAD's operations.

Administrative

- Create and deliver contracts related to MOCAD programs and partners in collaboration with MOCADs operations team.
- Work directly with the Operations team to process said contracts and payments in a timely matter with a net delivery day of 30
- Oversee programming and education budgets, including creation, tracking, and reconciling.
- Coordinate social media plan to market education programs and coordinate distribution of promotional materials.
- Create detailed event plans for education programs including managing event assistants in executing programs.
- Organize backline, sound + tech checks, load-in, set-up, and attend all public programs to provide assistance throughout.
- Facilitate all Community Engagement + Education Department Meetings.

Outreach

- Lead outreach for MOCAD related Education and Community Engagement initiatives and programs.
- Collaborate with Senior Leadership to support fundraising for Educational and Program initiatives. Work with said team on outreach to potential partners who can be invested in MOCADs mission and education programming
- Take Initiative in engaging and facilitating partnerships beyond MOCAD's walls. This includes representing MOCAD by attending new and ongoing partnership events, openings, and activations offsite.
- Maintain and develop contact list to keep the educational community and community partners informed of MOCAD programs.



Qualifications

- Bachelor's degree required in Arts Education, Art History, Public Humanities, Cultural Studies, Museum Studies.
- A minimum of three years of experience in a management position at a Community Engagement and or education role at an Art/history, gallery, arts non-profit, museum or educational institution. Experience should reflect curriculum development and best practices in museum engagement/education in terms of multi-sensory, object interpretation strategies etc.;
- Experience executing public centered programming and/or workshops is required;
- Broad understanding of the field of visual arts, including a range of cultures, and artistic trends, and a willingness to learn about subjects and material outside of established areas of expertise;

Desired Skills and Experience

- Masters Degree Preferred;
- Familiarity with public school systems;
- A demonstrated understanding of progressive D.E.I.A strategies;
- Ability to represent the museum with the highest level of integrity and professionalism, advocate for and adhere to museum policies, and contribute to and support management decisions in a positive, professional manner;
- Excellent interpersonal skills and ability to work on a team;
- Excellent written and oral communication skills, with approachable communication qualities;
- Experience with general administrative duties;
- Working knowledge of Google Suite,, Apple OSX, MS Office Suite (Word and Excel), and Adobe Creative Suite (Photoshop). Basic knowledge of Photoshop and InDesign are very useful.

To apply for this role, please email your resume and cover letter as a PDF to jobs@mocadetroit.org. Unfortunately, we are unable to respond to inquiries about hiring or this position.